CareSelect Imaging
Open Access
User Guide
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Overview

The CareSelect Imaging Open Access Portal is a web version of NDSC's qualified Clinical Decision Support Mechanism (qCDSM) that enables the use of Appropriate Use Criteria (AUC). The intention of the Open Access Portal is to provide all ordering providers with access to clinical decision support (CDS), regardless of access to an EMR integrated CDS solution. The Open Access Portal enables providers to fulfill the Protecting Access to Medicare Act (PAMA) legislative requirement that a CDS consultation must be done at the point of ordering for all high-tech imaging orders. The Open Access Portal does not use Protected Health Information (PHI) in any form.

Access the CareSelect Imaging Open Access Portal

To access the CareSelect Imaging Open Access Portal for the first time, navigate to http://openaccess.careselect.org/registration and register for an account. To register, you will provide basic information, including your name, NPI, email, etc. Once your registration is complete, you will be able to log into the application.

To access the CareSelect Imaging Open Access Portal post registration, navigate to https://openaccess.careselect.org and enter the username and password created during your initial registration.
Consult CDS

Upon logging in, you may immediately begin consulting clinical decision support from Consult CDS. The workflow begins with inputting the patient’s age and sex. You may consult CDS on your own behalf, or on behalf of another user by clicking Change Ordering Provider.

Find the Appropriate Service

After the patient’s age and sex have been defined, you may search for and select a service (i.e. an exam). Once you’ve selected a service, you will be prompted to select an indication (i.e. reason for exam).

If you are unsure which service to select, click on Skip Service and search for an indication.
Find the Appropriate Indication

After searching for an indication, you may choose to select one or multiple from the displayed search results. Selecting an indication will yield a set of services that are most appropriate based on the selected indication(s) and patient age and sex combination. As soon as you select your first indication a set of AUC will display, including appropriateness rankings, relative costs (based on CMS RVU), and relative radiation levels (RRLs) for each service.

To select multiple indications, or adjust the indication already selected, click on Edit in the indication header, then search for and select the reason(s) for exam. With every selected indication, the list of relevant services and their AUC will update accordingly.

Can’t Find a Match

When searching for indications, you may not always be able to find an accurate indication. In these instances, select the Can’t Find a Match button located in the Indication search box. This workflow will prompt you to provide additional information as to why you were not able to find a suitable indication out of those provided by the specialty medical societies.

The feedback provided here is regularly analyzed and shared with the specialty medical societies that NDSC partners with. The sharing of this information is meant to prompt conversations on gaps in content coverage.

Please note that by not selecting a structured indication via the Can’t Find a Match workflow, your clinical decision support session will yield a No Score appropriateness ranking. This means that it could not be evaluated for appropriateness by the AUC content.
When using the Can’t Find a Match workflow, do not include PHI in the free-text indication fields.

**View Research Evidence**

To review the evidence and methodology behind the Appropriate Use Criteria recommendations for the defined exam and indication(s), click on the “Display Evidence” link at the top of the appropriateness rankings display window. A PDF document that explains the medical literature and rationale will open.

Note that the content in these PDFs is typically categorized by a large overarching clinical topic that is sub-divided into more specific clinical variants.

**Complete CDS Consultation**

To complete your CDS consultation, you must select a service from the available appropriateness ranked AUC options, given the provided inputs (i.e. patient age and sex, and indication). Services are ranked in order of appropriateness.

Example: Image above represents how ACR (American College of Radiology) or SNMMI (Society of Nuclear Medicine and Molecular Imaging) content appropriateness rankings would display.

Example: Image above represents how NCCN (National Comprehensive Cancer Network) or ACC (American College of Cardiology) content appropriateness ranking would display.
After selecting a service, a Consultation Confirmation will display. The confirmation includes the Decision Support Number (DSN), a unique transaction number assigned to every decision support session. The DSN can be used to verify that the AUC has been referenced as part of the ordering process. Additionally, if the DSN is entered in the EMR, it can be used as an identifier to link data between another system and CareSelect.

In addition to the DSN, you will receive information required for submission of claims to CMS, including (but not limited to) the HCPCS Code (i.e. the G-Code) and the HCPCS Modifier.

From the Consultation Confirmation display, you may:

- Close the Consultation Confirmation screen. Doing this navigates you back to the Consult CDS page
- Use Copy to Clipboard. Doing this allows you to easily copy and paste all information included on the Confirmation Consultation display.

Navigate Your Dashboard

To navigate your dashboard, click on Search My CDS Consultations and select My Consultations. The dashboard, by default, will display your CDS consultations from that day. On the dashboard you may either search for a specific DSN (i.e. unique CDS consult) or select a date range for which to display a set of DSNs.

You may select Consultations on My Behalf and see CDS consultations completed by other users on your behalf.
On either results page, you may also use the appropriateness filter to display different search results. Note that you can view only your own CDS consultations on the CareSelect Dashboard; you may not view other users’ consultations unless they were completed on your behalf.

Provide Feedback

During the CDS consultation workflow, you may provide feedback to CareSelect. You may provide feedback at any point after the patient age and sex have been defined by clicking the Feedback link at the bottom of the page. When doing so, please include additional comments. Please do not include Protected Health Information (PHI) in comments. The feedback will be used by NDSC and the medical specialty societies to improve both the content and user experience.